

## Fee Schedule Finland Holvi Lite

Appendix to <u>Pricing Terms</u> Holvi Payment Services Ltd Last Update: 28 December 2023 Applicable from: 01 March 2024 Version 1.7

Holvi Subscription Plan	Holvi Lite	
Who can use it	Customers with a registered business address in Finland	
Monthly Fee	9 € + VAT	
Account Management		
Holvi business account	Included	
E-Mail, SMS or push notifications	Included	
Additional users	Included	
Mobile app	Included	
Expense categorisation		
Expenses tracking view	Included	
Receipts scanning & storing	Included	
Transaction categorisation	Included	
Accounting & tax prep		
Bank connection (pankkiyhteys)	-	
Add non-Holvi transactions to your account	-	
Detailed view of VAT on sales and purchases	-	
Data export for tax filing		
Account Statement (download the account statement as PDF)	Included	
Data export (Dropbox)	Included	
Download specialised reports (income statement, invoicing, VAT, Procountor report)	-	
General ledger and accounting journal reports	Included	

Accountant		
Accountant and bookkeeping	-	
Tax declaration and payment on your behalf	-	
Preferential customer support	-	
Invoicing		
Create and send invoices	-	
Contact list for managing customers' invoicing details	-	
Payment reconciliation (automatically match incoming payments with your invoices)	-	
E-invoice sending	-	
E-invoice receiving	-	
Business Insights		
Profit & Loss / VAT Balance view	Included	
Balance forecast	Included	
Income / Expenses / Profit / VAT summary	Included	
Transfers & Debits		
SEPA Credit Transfer (SCT) & SEPA Direct Debit (SDD)	500 transactions per month included (0.25€ per additional transaction)	
SWIFT Transfers (incoming and outgoing)	€6.00 per transaction	
Instant top up	2.50% per payment	
Holvi Business Debit Mastercard® <sup>1</sup>		
Holvi Business Debit Mastercard (physical)	1 Included	
Additional cards (physical)	€3.00 per month per card <sup>2</sup>	
Max. number of cards (physical)	5 cards per user	
Replacement card (physical)	€5.00 per card (one-time fee)	
Holvi Business Debit Mastercard (virtual)	1 Included	
Additional cards (virtual)	€3.00 per month per card <sup>2</sup>	
Max. number of cards (virtual)	5 cards per company	
Card payments (in EUR)	Included	
ATM <sup>3</sup> usage (Cash withdrawals)	2.50% of the withdrawal amount	



Foreign card usage⁴	2.00% of the transaction amount	
Chargeback fee (only where chargeback is declined by $Mastercard \ensuremath{\mathbb{R}})^{\text{5}}$	€10.00 per chargeback	
Card locking or unlocking	Included	
Administrative fees		
Payment reminder (first reminder is free)	€5.00 per reminder	
Express card delivery (approx. 1 - 3 business days)	Coming soon	
Recall (wrong payment instruction)	€15.00 per recall	
Individual processing <sup>6</sup>	€15.00 per request	
Valid refusal of direct debit due to insufficient funds	€5.00 per payment	
Other administrative tasks	€25.00 per hour (min. 1 (one) hour)	
Online store		
Online sales platform	Included	
Collecting money from sales (inbound payments)	2.50% transaction fee	
Salary integration (provided by a 3rd party)		
Sales integration	Included	
Salary Integration (integration provided by Palkkaus.fi and charged by Holvi, please contact Palkkaus.fi for further information)	Up to 10 paid salaries per month: €15 per salary paid Over 10 paid salaries per month: €10 per salary paid	
and charged by Holvi, please contact Palkkaus.fi for		

<sup>1</sup> Specific <u>Card Terms</u> apply.

<sup>2</sup> Fees for receiving and using a Holvi Business Mastercard® are billed on a monthly basis (per billing cycle) and are not affected by a mid-billing cycle change in subscription. Any change will come into effect in the next billing cycle.

<sup>3</sup> Please note that some ATM providers charge add-on fees for the use of their ATMs, and some merchants add a surcharge for accepting certain card types. You may also be subject to a merchant's terms and conditions when using your Holvi Business MasterCard®. It is your responsibility to review and agree to these before completing a Holvi card transaction.

<sup>4</sup> Your Holvi Business Mastercard® supports payments in multiple currencies. When the payment is a non-EU currency, Holvi charges a percentage of the transaction amount on top of the Mastercard® as wholesale rate, based on the <u>calculation made by Mastercard</u>® as the issuing Card Network. Foreign exchange fees may be charged at the moment of purchase. For reference, please see the Euro foreign exchange rates, issued by the <u>European Central</u> <u>Bank</u>.

<sup>5</sup> A chargeback is a demand by the cardholder (you) for a retailer to cover the loss on fraudulent or disputed transactions.



<sup>6</sup> Including but not limited to cancelling payments, notifying the customer of executed or refused payment transactions, tracking non-executed or incorrectly executed payment transactions, returning funds paid due to incorrect unique identifiers.

Full terms and conditions can be found in our <u>Pricing Terms</u>. Please visit our <u>website</u> for more information on our fees and services.