

## Fee Schedule Finland Holvi Pro

Appendix to <u>Pricing Terms</u> Holvi Payment Services Ltd Last Update: 28 December 2023 Applicable from: 01 March 2024 Version 1.7

| Holvi Subscription Plan  | Holvi Pro  |  |
|--|--|--|
| Who can use it   | Customers with a registered business address in<br>Finland |  |
| Monthly Fee  | 15 € + VAT   |  |
| Account Management   |  |  |
| Holvi business account   | Included   |  |
| E-Mail, SMS or push notifications  | Included   |  |
| Additional users   | Included   |  |
| Mobile app   | Included   |  |
| Expense categorisation   |  |  |
| Expenses tracking view   | Included   |  |
| Receipts scanning & storing  | Included   |  |
| Transaction categorisation   | Included   |  |
| Accounting & tax prep  |  |  |
| Bank connection (pankkiyhteys)   | Included   |  |
| Add non-Holvi transactions to your account   | Included   |  |
| Detailed view of VAT on sales and purchases  | Included   |  |
| Data export for tax filing   |  |  |
| Account Statement (download the account statement as PDF)                          | Included   |  |
| Data export (Dropbox)  | Included   |  |
| Download specialised reports (income statement, invoicing, VAT, Procountor report) | Included   |  |
| General ledger and accounting journal reports                                      | Included   |  |



| Accountant  |  |
|---|--|
| Accountant and bookkeeping  | -  |
| Tax declaration and payment on your behalf  | -  |
| Preferential customer support   | -  |
| Invoicing   |  |
| Create and send invoices  | Included   |
| Contact list for managing customers' invoicing details                            | Included   |
| Payment reconciliation (automatically match incoming payments with your invoices) | Included   |
| E-invoice sending   | 500 transactions per month included (0.50€ per additional e-invoice)   |
| E-invoice receiving   | 500 transactions per month included (0.50€ per additional e-invoice)   |
| Business Insights   |  |
| Profit & Loss / VAT Balance view  | Included   |
| Balance forecast  | Included   |
| Income / Expenses / Profit / VAT summary  | Included   |
| Transfers & Debits  |  |
| SEPA Credit Transfer (SCT) & SEPA Direct Debit (SDD)                              | 500 transactions per month included (0.25€ per additional transaction) |
| SWIFT Transfers (incoming and outgoing)   | €6.00 per transaction  |
| Instant top-up  | 2.00% per payment  |
| Holvi Business Debit Mastercard®1   |  |
| Holvi Business Debit Mastercard (physical)  | 3 Included   |
| Additional cards (physical)   | €3.00 per month per card <sup>2</sup>                                  |
| Max. number of cards (physical)   | 5 cards per user   |
| Replacement card (physical)   | €5.00 per card (one-time fee)  |
| Holvi Business Debit Mastercard (virtual)   | 1 Included   |
| Additional cards (virtual)  | €2.00 per month per card <sup>2</sup>                                  |
| Max. number of cards (virtual)  | 10 cards per company   |
| Card payments (in EUR)  | Included   |



| ATM <sup>3</sup> usage (Cash withdrawals)  | 2.00% of the withdrawal amount  |  |
|--|---|--|
| Foreign card usage⁴  | 2.00% of the transaction amount   |  |
| Chargeback fee (only where chargeback is declined by Mastercard $\ensuremath{\mathbb{R}}\xspace)^{\ensuremath{\scriptscriptstyle 5}\xspace}$ | €10.00 per chargeback   |  |
| Card locking or unlocking  | Included  |  |
| Administrative fees  |   |  |
| Payment reminders (first reminder is free)   | €5.00 per reminder  |  |
| Express card delivery (approx. 1 - 3 business days)  | Coming soon   |  |
| Recall (wrong payment instruction)   | €15.00 per recall   |  |
| Individual processing <sup>6</sup>   | €15.00 per request  |  |
| Valid refusal of direct debit due to insufficient funds  | €5.00 per payment   |  |
| Other administrative tasks   | €25.00 per hour (min. 1 (one) hour)   |  |
| Online store   |   |  |
| Online sales platform  | Included  |  |
| Collecting money from sales (inbound payments)   | 2.50% transaction fee   |  |
| Salary integration (service provided by a third party)   | •   |  |
| Sales integration  | Included  |  |
| Salary Integration (integration provided by Palkkaus.fi<br>and charged by Holvi, please contact Palkkaus.fi for<br>further information)      | Up to 10 paid salaries per month: €15 per salary paid<br>Over 10 paid salaries per month: €10 per salary paid |  |

<sup>1</sup> Specific <u>Card Terms</u> apply.

<sup>2</sup> Fees for receiving and using a Holvi Business Mastercard® are billed on a monthly basis (per billing cycle) and are not affected by a mid-billing cycle change in subscription. Any change will come into effect in the next billing cycle.

<sup>3</sup> Please note that some ATM providers charge add-on fees for the use of their ATMs, and some merchants add a surcharge for accepting certain card types. You may also be subject to a merchant's terms and conditions when using your Holvi Business MasterCard®. It is your responsibility to review and agree to these before completing a Holvi card transaction.

<sup>4</sup> Your Holvi Business Mastercard® supports payments in multiple currencies. When the payment is a non-EU currency, Holvi charges a percentage of the transaction amount on top of the Mastercard® wholesale rate, based on the <u>calculation made by Mastercard</u>® as the issuing Card Network. Foreign exchange fees may be charged at the moment of purchase. For reference, please see the Euro foreign exchange rates, issued by the <u>European Central</u> <u>Bank</u>.



<sup>5</sup> A chargeback is a demand by the cardholder (you) for a retailer to cover the loss on fraudulent or disputed transactions.

<sup>6</sup> Including but not limited to cancelling payments, notifying the customer of executed or refused payment transactions, tracking non-executed or incorrectly executed payment transactions, returning funds paid due to incorrect unique identifiers.

Full terms and conditions can be found in our <u>Pricing Terms</u>. Please visit our <u>website</u> for more information on our fees and services.